

Application for Corporate Membership

The Credit Union is a not for profit savings & loans co-operative. It is dedicated to encouraging people to save rather than borrow, but also provides low cost loans at times of need.

Organisations such as businesses, charities, and voluntary groups can become corporate members, place sums on deposit with the credit union in order to help the local community.

If your organisation would like to open a Corporate Membership Account with your local credit union, please complete the form below.

Corporate Account Definition and Requirements

In common with other financial institutions we require validation and identification of all signatories to the Credit Union account. Individuals representing organisations will be required to produce identification documents giving proof of name, date of birth and address in accordance with the credit union's normal identification requirements for individual members. In addition we will require details of all shareholders, directors or beneficial owners holding more than 25% of shares in the organisation who are NOT signatories.

To assist in identification and verification and to prevent fraud and money laundering we may use your information to search the Electoral Register and in searches with fraud prevention agencies. The agencies used would retain your information for 12 months regardless of whether this application is successful or not.

By completing this form you are deemed to agree to any additional verification procedure

To verify you as a bona fide organisation we also require the following:

Incorporated Organisations	Unincorporated Organisations
<p>A limited company limited by shares or by guarantee. <i>A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association</i></p> <p>A limited partnership <i>A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association</i></p> <p>A limited liability partnership (LLPs) <i>A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association</i></p> <p>A Community Interest Company (CIC) <i>A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association</i></p> <p>A Right-to-Manage (RTM) company <i>A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association</i></p> <p>A Credit Union <i>A copy of the Registration Certificates and Rules</i></p> <p>An incorporated Industrial & Provident Society <i>A copy of the Registration Certificates and Rules</i></p> <p>A Friendly Society <i>A copy of the Registration Certificates and Rules</i></p> <p>A registered charity limited by guarantee or shares <i>A copy of the registration documents</i></p>	<p>A Sole Trader <i>Two of: Current Business Letterhead or Company Letterhead, Inland Revenue Certificate. Recent utility bill or statement in the name of the Business for the Business Premises. Letter from an Accountant or Solicitor.</i></p> <p>An 'ordinary' Partnership <i>Two of: Current Business Letterhead or Company Letterhead, Inland Revenue Certificate. Recent utility bill or statement in the name of the Business for the Business Premises. Letter from an Accountant or Solicitor</i></p> <p>A Trust <i>A copy of the Trust Deed A list of trustees including names and addresses</i></p> <p>A project group <i>A copy of the constitution A list of officers including names and addresses</i></p> <p>A club, society or association <i>A copy of the constitution A list of officers including names and addresses</i></p> <p>An unincorporated charity <i>A copy of the Trust Deed A list of trustees including names and addresses</i></p>

Organisation Details

Name of Organisation – as shown on your governing documents:			
Key Contact for Communications			
Correspondence Address:			
			Post Code:
Daytime Telephone No:	Mobile No:		
Email:	Website:		
Registered Address (if different to the Correspondence Address):			
			Post Code:
Legal Status of your Organisation (please tick to confirm)			
Company Registered in England & Wales pursuant to the Companies Act	<input type="checkbox"/>	Company Registered in Scotland pursuant to the Companies Act	<input type="checkbox"/>
Industrial & Provident Society	<input type="checkbox"/>	Unincorporated Organisation	<input type="checkbox"/>
Charitable Incorporated Organisation (CIC)	<input type="checkbox"/>	Charity Registered in Great Britain	<input type="checkbox"/>
Other (please specify):			
Does your organisation have a governing or regulatory body? – if yes state which			
If your organisation is a company incorporated to the Companies Act please provide company registration number			
If your organisation is an Industrial & Provident Society please provide company registration number			
If your organisation is a registered Charity please provide charity registration number			
If your organisation is regulated by the FSA please provide your Firm Reference Number (FRN)			

What does your Organisation do? (Please describe the main activity of your Organisation)

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Account Signatories

Signatory 1: Information about the person acting as the authority on behalf of your organisation.

If you are an incorporated body this person will be known as the *Company Representative*. If you are an unincorporated association this person will be known as the *Designated Representative*.

Title:	First Name:	Middle Initial:
Surname:		
Position in Organisation		Time with Organisation:
Address:		
Post Code:		
Daytime Telephone No:		Mobile:
Email:		How long at the current address:
Date of Birth:	/ /	National Insurance Number;
Are you a Member of the Credit Union, if yes please give membership no.		
Usual Signature	Date/...../.....	

Signatory 2: Information about second authorised signatory (not applicable to a sole trader)

Title:	First Name:	Middle Initial:
Surname:		
Position in Organisation		Time with Organisation:
Address:		
Post Code:		
Daytime Telephone No:		Mobile:
Email:		How long at the current address:
Date of Birth:	/ /	National Insurance Number;
Are you a Member of the Credit Union, if yes please give membership no.		
Usual Signature	Date/...../.....	

HOW THE CREDIT UNION WILL USE AND SHARE YOUR INFORMATION

All information we hold about you will be stored and processed in accordance with the General Data Protection Regulation (GDPR) 2018 and will be retained in accordance with our Data Management Policy. We retain and process your information to service your account(s) and to fulfill statutory and regulatory obligations and:

- to help us to make credit decisions about you and anyone to whom you are linked financially or other members of your household;
- to undertake statistical analysis, financial risk assessment, money laundering checks (which may include telephoning you), compliance and regulatory reporting, fraud prevention and debt tracing;
- to help us identify products and services which may be of interest to you.

Please tick this box if you consent to be contacted by us for marketing purposes

You do agree that we can send you any newsletter, statement, new terms and conditions, or information about any changes to the way your account operates.

Resolution

To Eden & South Lakeland Credit Union Limited

We confirm that at a properly convened meeting it was resolved that:

1. We wish to open an account with the Eden & South Lakeland Credit Union Limited and in doing so agree to abide by the social objects, rules, policies and procedures of the credit union.
2. The individual/s representing our organisation have completed all required personal details and agreed to provide identification documents according to the requirements of the credit union.
3. The credit union will rely on the appointed representatives unless it receives written confirmation of changes to representatives.
4. To provide the credit union with the following documents as indicated below
5. We acknowledge receipt of a copy of the Financial Services Compensation Scheme Information Sheet.

Supporting Documentation

All limited companies including partnerships or registered charities limited by guarantee or shares including credit unions and co-operatives registered as Industrial & Provident Societies.

A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association, or if an Industrial & Provident Society a copy of the Registration Certificates and Rules. If a registered charity a copy of the registration documents.

Trusts

A copy of the Trust Deed

Unincorporated bodies, unincorporated charities, societies, clubs, community groups

A copy of the constitution

All organisations

Identification documents of individual signatories to this account

Declaration (two signatories required unless a Sole Trader in which case write 'Sole Trader' in the second signatory box)

On behalf of the governing body of the applicant for corporate membership:

Title:	First Name:	Middle Initial:
Surname:		
Position in Organisation:		
Usual Signature:		Date/...../.....

On behalf of the governing body of the applicant for corporate membership:

Title:	First Name:	Middle Initial:
Surname:		
Position in Organisation:		
Usual Signature:		Date/...../.....

Supplemental Information – Anti Money Laundering guidance requires that we obtain details of all shareholders, directors or beneficial owners holding more than 25% of shares in the organisation **who are NOT signatories**. Please complete details below. If you need more space please copy this page.

Supplemental Information No 1:

Title:	First Name(s):	Middle Initial:
Surname:		
Position in Organisation		Time with Organisation:
Address:		
Post Code:		
Daytime Telephone No:		Mobile:
Email:		How long at the current address:
Date of Birth:	/ /	National Insurance Number;
Are you a Member of the Credit Union, if yes please give membership no.		
Usual Signature	Date/...../.....	

Supplemental Information No 2:

Title:	First Name(s):	Middle Initial:
Surname:		
Position in Organisation		Time with Organisation:
Address:		
Post Code:		
Daytime Telephone No:		Mobile:
Email:		How long at the current address:
Date of Birth:	/ /	National Insurance Number;
Are you a Member of the Credit Union, if yes please give membership no.		
Usual Signature	Date/...../.....	

To be completed by the Credit Union

Application received by:	Date:/...../.....
ID Proof:	
Signatory 1:	
Signatory 2:	
Approved by:	Date:/...../..... <i>On behalf of the Credit Union</i>
Membership Start Date: / /	
Membership Number:	
Notes:	